



TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

145 Pacific Ave. Winnipeg, MB. R3B 2Z6 • Tel: 204-925-5744 • Fax: 204-925-5792

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Office Report

Sport MB Annual IFF

- Report submission and presentations were completed successfully.
- Overall positive response from Sport Consultant and Finance.

Strategic Planning

- Office has prepared an “online” version of the strategic plan document.
 - o Please review and provide any notes! (separate file)
- Office staff have also prepared a first-round draft of where/how our current work/projects fit within the new plan.
 - o Please review and provide notes or mention projects/initiatives that we missed! (separate file)
- Next steps?
 - o Identifying major priorities – we can’t tackle everything at once, so what comes first?
 - o Identifying measurables
 - o Other thoughts?
 - Working group to meet and help move things along?

Competitions

- Indoor Age Class Provincial Championships and Canadian Masters Championships were a success.
 - o Atmosphere was good, athletes were supportive.
 - o Limited number of officials was a challenge for the organizing committee and limited budget was a challenge for bringing in enough officials!
 - o Concerns were voiced by the officials around the limited food provided AND the long daily schedule.
 - o Prompts a serious review of hosting minimum requirements, and scheduling considerations for major/multi-day events.
 - Not everything can change, but we NEED to do some work as a community. This WAS noted in our strategic plan – needs to be a front and center priority in this first year.

Membership fees – **Decision Required**

- Athletics Canada Membership fees are increasing in 2026.
- Athletics MB Board MUST finalize our membership fee increase prior to the AGM and notify the membership.

Currently

Athletics Manitoba (AM) currently pays AC \$2 for every U12 athlete.

AM currently pays AC \$15 for ALL other membership types.

Future

In the 2026 membership year (i.e. fall registration season of 2025) these fees will be increasing to, \$3 for every U12 athlete

\$25 for ALL other membership types.

****An additional cost of living % increase will be applied each year moving forward.**

- Athletics MB must decide if we will raise our fees,
 - a. ONLY the minimum amount to cover the AC increase
 - Or
 - b. Include an additional increase
 - How much?
- Branch comparisons – most branches have a range depending on age and type of membership
 - AB \$80 - \$130
 - ON \$20 - \$189
 - NS \$15 - \$125
 - NB \$20 - \$125
 - o Often the highest membership fee is for “unattached” athletes. This is not something we have done in MB.



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- Current AM fee breakdown has been provided in separate document
 - o Base rates are 55 for all athletes (57 for U12 and 60 for U16 older, when including equipment levy)
 - o Base rates are 10 for all Coaches/Officials/Associates
 - o Budget has been prepared using a minimum updated athlete membership fee of \$100 (for “full” U16 + older athletes) and \$35 (for associate, officials and coaches)
 - o Which would equate to a base rate of
 - \$70 for all athletes (72 for U12 and 75 for U16 older)
 - Maintains \$10 for all coaches/officials/associates
 - o Do we want to establish a different “unattached” athlete fee?
 - o Do we want to include an additional fee increase to the base rate for officials, coaches and associates?

Budget notes

- Travel rates increase implications (requested in previous meetings)
 - o Mileage paid out in 24/25 – approximately 3200 to date (at .40/km) adjusts to \$4000 if paid out at .50/km.
 - o Per Diem paid out in 24/25 – approximately 4530 to date (at \$52/day) adjusts to \$5225 if paid out at \$60 per day
- This year the Canada Sport for All grants (thru NSO/AC) will not be issued to PSOs, and we will have to partner with clubs/communities for the grant applications. Unsure exactly how this will work out – and as a result, we have not included these grants in the proposed budget. Last year we received substantial support through this program, so we need to work with community partners in order to access again.
- Manitoba Liquor and Lotteries funding – we have estimated \$15k. This all still needs to be applied for and confirmed. Potential for more OR less, depending on what is available and approved.
- CSG Legacy grant – we have been approved for a \$5000 CSG legacy grant. This was an application to purchase some photo timing equipment upgrades.
- This year Western Canada Team Challenge is in Edmonton – U16/U18 AND a CSG Team.
- This year we will finally see the expenses associated with the Cage Repair and the ACSC grant.
 - o Need to get an update from U of M on when the work is expected to start. It WILL impact the use of the “outside” throwing cage in the early parts of the season. However, infield cage will be available for use.
 - o Notice will have to go out to the membership as soon as we have some details from U of M on timelines.
- Currently there is NO specific budget item related to the Hall of Fame plaque installation. We have no designated revenue to cover this project. We have rough estimates from vendors, will be scheduling site visits this spring to confirm. Will need to look at sponsors to help support the project.
- Club Funding + Revenue Sharing
 - o Currently Athletics MB has a Club Funding agreement (but not an official policy) related to club support (separate file attached).
 - o We also have a “practice” with no accompanying policy – related to sharing of revenues for 3x AM meet where we rely on club volunteers to host. (Spring Open, Last Chance and Outdoor Age Class). This was developed by/through the Competitions Committee, which has been inactive since we returned from COVID.
 - o Both of these practices need to be reviewed.
 - o Our club funding program/agreement means that we are currently providing what is essentially operating grants to our clubs. The only requirement is that they help at meets, AND then we are further rewarding them for helping at meets by providing them a share of the revenue from those meets...
 - 1) We need to do a full review of our club funding model and develop an actual policy that includes support for clubs outside of Winnipeg.
 - a. This also must include club minimum standards etc.
 - b. Is a targeted priority within our strat plan (Club development resources etc).
 - c. Staff led working group will tackle this.
 - 2) In the meantime, the current draft budget has been put together WITH regular club funding intact for now (pending a full review), but WITHOUT the Revenue Sharing. There is no policy in place that requires the revenue sharing and as an organization, in order to have a chance at a break-even budget we need to hang onto the revenue from our events.
 - o **Does this decision need Board Approval?**



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Road Running

- As we have previously discussed, AM and the MRA have been meeting to update and renew the MRA/AM Affiliation agreement. This work is ongoing.
- Related to membership fees – there IS a possibility to have MRA memberships hosted within the National – Athletics Reg system. The membership validation process with Race Roster must be confirmed before we can really approach this topic in earnest, but we do have confirmation from Athletics Canada and Athletics Reg that it *should be doable.
 - o In theory - MRA members would automatically receive ALL of the benefits of the current AC Community Road and Trail membership.
 - o MRA would have to create a PaySafe account in order for the funds to transfer to them directly.
 - o AM and MRA would have to review current fee structures, overlap on membership types and clarify funds between orgs.
- This will be an ongoing discussion with Kathy W and Derek B moving forward – again we really need confirmation that Race Roster would be able to validate memberships for race registration before this could ever move forward.
- But if this were to be successful and manageable – it would allow us to completely streamline the membership process within the province and greatly simplify the athlete registration experience!!

Upcoming events/meetings etc.

- March 24 + 25 – Foundations in Coaching
- April 14th – National Officials Committee and Branch Officials Committee meeting - Online
- May 3rd – Club Coach NCCP training course.

Staffing

- Shirley's last day on payroll will be March 31st.
- As we continue to work through the process of getting our finance set up with Sport MB we will move her to hourly for some temporary/final assistance.
- Alanna will be conducting staff performance evaluations with both Courtney and Julia at the end of March.
 - o Part way through 2024-2025 Courtney moved from reduced "full time" hours to actual full time staff hours – so no action necessary at this time.
 - o As part of our participation in the High-Performance Coach funding program with Coaching MB Ming's salary was increased from 45k to 50k. (It was a mandatory raise required by the conditions of funding for minimum salary).
 - o Julia is due for a raise
- We have previously discussed the establishment of salary scales, and a policy for regularly scheduled cost of living wage increases. Would like to request that the board address this – whether it be through the Executive, the Governance Committee or a separate working group.

Policy Review

- Finance policy was last reviewed in 2018.
 - o We have updated the per diem and mileage rates but need to review the full policy.
 - o It might not need any substantial changes, but does need updated approval.

Philanthropy

- Rob Guy has noted that there was an additional donation made to the Post-Collegiate Athlete award – which means there will now be \$4500 available annually (in addition to the \$2500 annually that is allocated directly to the MRA for their MRA National Excellence Award.
- As a result, Awards Committee we will need to adjust the amount of the award!
 - o 2x \$2250 or 3x \$1500

Canadian Women in Sport

- We applied for and received a small Women in Sport grant (\$3000)
- Julia and Courtney have been involved in some professional development sessions as well as developing a Women in Sport project.



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FISU Games

- Athletics Canada is not supporting (financially) a team for the FISU Games, however U Sports and the Coaches Association ARE.
- Manitoba will have some athletes and coaches who will be eligible for this team and we hope to have a number of them selected!
- This will be a self-funded national team opportunity. Which means that the years of not paying out the full amount of the Dave Lyon Legacy fund will certainly come in handy, as we will be able to use the fund for it's original intent and support our MB athletes.
 - o Officially we have just over 20k set aside on our balance sheet, as Dave Lyon Legacy funds.
 - o We will need to determine how much of this we want to assign to this year's team. Once we know how many MB athletes/coaches are selected we can potentially divide it up equally across the group.

Respectfully Submitted,

Alanna Boudreau

March 18, 2025